Scottish Church College
1 & 3 Urquhart Square Kolkata -700 006

Notice for quotation

Ref: Tender Estate/SCC /38/2025-26 Dated 11-03-2026

Contact: Dr.Bidisa Sinha (M- 90079 50787)
Mr. Souvik Mondal (M- 89429 – 76986)

Utkarsha Bangla Kendra
Centre: Scottish Church College
Course Name: News Reading and Anchoring (TV)

Appropriate quotation is invited in sealed cover from eligible bidders' /suppliers/ vendors **for list of tools, equipment & materials needed for 30 trainees** with the following specifications

Sl no	Items with description	Unit	Quantity	Rate	Amount (Rs.)
1.	Green Chroma background (Make: Custom) Portable chroma green fabric screen 120.5x96" inch approximate useable area For portraits, headshots, and product photograph Rugged metal case for travel.	no	1		
2.	Digital Video Camera Canon (One-Shot AF, AI Servo AF, AI Focus AF, Automatic selection, Manual selection, 9-point (Cross-type AF sensitive to f/5.6 with center AFpoint, 100-6400 (H:12 800)	no	1		
3.	Flexxy Teleprompter with hand Controller 19" wide screen, support multilingual language support, Reader management, Anchor Massage	no	1		
4.	Telepromter Stand (Auto gear, Load capacity 10Kg)	No	1		

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5.	Video Light: Power Supply: 100V- 240V~50/60Hz 02 0.7A, 5600K bicolor LED video Light	No	2		
6.	Light Stand	no	2		
7.	Power supply and HDMI cable for Camera, Telepromter C Light		As per installation requirement		
8	Installation Charges				
				Total	
				Tax, If any	
				Total after Tax	

Note: We will need video / audio mixer in future (Please provide an approximate amount for this separately.

This quotation is to be addressed to the Principal, Scottish Church College and has to be submitted to the Principal's office in Scottish Church College, at 1 & 3 Urquhart Square, Kolkata – 700 006, in due prescribed format on working day between 11:00 A.M. and 3:00 P.M. The bid / tender may be submitted from **11-03-2026** & closed on **15-03-2026**. The Selection /opening will be made at the College office **at 3.00 P.M.** on **16-03-2026.**

The Authority of the College reserves the right / discretion for selection based on experience, amount, quality of the bid & bidder.

M. Mandal 11/3/26

Dr. Madhumanjari Mandal
Principal

Principal
Scottish Church College
Kolkata

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