



**MEMORANDUM OF UNDERSTANDING (MOU)**

**BETWEEN**

**LORETO COLLEGE, KOLKATA (LCK)**

**AND**

**SCOTTISH CHURCH COLLEGE, KOLKATA (SCC)**

**Loreto College  
7, Sir William Jones Sarani  
Kolkata 700071  
West Bengal  
India**

**Scottish Church College  
1 & 3 Urquhart Square,  
Kolkata 700 006  
West Bengal  
India**

LCK/SCC/M.O.U.

# भारतीय गैर न्यायिक



## INDIA NON JUDICIAL

পশ্চিমবঙ্গ পশ্চিম বঙ্গাল WEST BENGAL

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### PREAMBLE

Following communications between Loreto College, Kolkata, and Scottish Church College formal Memorandum of Understanding is offered between Loreto College, Kolkata (hereinafter "LCK") Scottish Church College (hereinafter referred to as "SCC") LCK and SCC desire to establish certain cooperative programs beneficial to the respective educational institutions and to promote the development of joint studies, research and training activities, and other educational programs of mutual interest for holistic development of both the institutions.

### AGREEMENT

In contemplation of the relationship to be established and for consideration, the parties agree as follows:

1. This Agreement replaces any and all previous agreements between the parties. Subsequent discussions, agreements and understandings, whether verbal or in writing, are subsumed by this Agreement. Any changes require written agreement by both parties.
2. This Agreement is not considered to be a contract creating legal and financial obligations between LCK and SCC. This Agreement is designed to facilitate and develop genuine and mutually beneficial study programs, research relationships, exchange programs, collaborations

M. Mandal  
18/6/24

Signature of  
Principal  
Loreto College

A. Nirmala



LCK/SCC- M.O.U.

at seminars, workshops and publishing the proceedings of seminars.

3. It is agreed that LCK and SCC will work together to develop the following collaborative activities in the academic areas of mutual interest, on a basis of equitable and reciprocal relationship. The two institutions shall seek to promote:

- a. Student exchanges
- b. Faculty and staff sharing of expertise
- c. Sharing of library resources *in situ*
- d. Curriculum development
- e. Exchanges of material, documents, and equipment *in situ*
- f. Collaborative research in any field of interest common to both institutions
- g. Creation and organization and execution of conferences, seminars, workshops
- h. Cultural exchanges and other activities as and when possible, to increase cultural links and mutual understanding between LCK and SCC.
- i. Engaging students in internship programs/ certificate courses organized by the institutions as far as practicable after mutual discussion.
- j. Any other activity mutually agreed to between the parties.

4. Each institution shall appoint one member of its faculty to coordinate the programmes on its behalf and periodically review and identify ways to strengthen cooperation between the two institutions.

5. This Agreement is incorporated into and will provide the foundation and framework for the particular projects developed by academic and administrative units from the two institutions and embodied in subsequent agreements. As specific projects are developed, memoranda of agreements will be created and signed by both parties regarding the specific terms of those projects.

6. This Agreement, when executed by the parties, shall continue for a period of three (3) years ending three years from the date of signing by both parties. Upon written agreement by both parties, this Agreement may be renewed for an additional period of time with notification at least six (6) months before expiration of the agreement. Either party may terminate the Agreement with six (6) months' written notice of intent to terminate.

7. Neither party is obligated to expend any resources in connection with this Agreement. LCK and SCC may jointly or individually seek funding and other to support activities under this Agreement.

8. This Agreement shall not be construed to create a relationship of partners, brokers, employees, servants, joint ventures or agents as between the parties. The parties to this Agreement are acting as independent participants. In the event that the parties decide to engage in activities which involve employment, separate agreements addressing those issues will be required.

9. The parties shall cooperate mutually to resolve any dispute or misunderstanding by collaboration and discussion.

10. Either party shall have the absolute right to terminate this Agreement with or without cause upon six (6) months' advance written notice to the other party.



A. Nanda

M. Mandal  
18/6/24

Principal  
Scottish Church College  
Kolkata

LCK/SCC- M.O.U.

11. This Agreement shall be considered in effect upon the signatures of all required representatives of each institution.

12. Contact persons shall be:

**Mr. Nilavo Roy**  
Loreto.College  
7, Sir William Jones Sarani  
Kolkata - 700071  
West Bengal  
India

**Dr. Deepti Myriam Joseph**  
Scottish Church College  
1 & 3 Urquhart Square  
Kolkata - 700006  
West Bengal  
India

IN WITNESS WHEREOF, the authorized representative(s) of LCK and SCC have executed two (2) copies of this Agreement.

**Dr. Sr. A. Nirmala**  
Acting Teacher-in-Charge  
Loreto College  
Kolkata

*Madhuranjari Mandal*  
**Dr. Madhumanjari Mandal**  
Principal  
Scottish Church College  
Kolkata

*A-Nirmala*  
Signature  
Date: 18-06-24



Principal  
Scottish Church College  
Kolkata  
Signature  
Date:

*Sujan Mitra*  
**Dr. Suranjana Mitra**  
Coordinator  
Internal Quality Assurance Cell  
Loreto College  
Kolkata

**Dr. Samrat Bhattacharjee**  
Coordinator  
Internal Quality Assurance Cell  
Scottish Church College  
Kolkata

*Sujan Mitra*  
Signature  
Date: 18-6-24

*Samrat Bhattacharjee*  
Signature  
Date: 18/6/24

**IQAC CO-ORDINATOR  
LORETO COLLEGE  
KOLKATA 700 071**

**COORDINATOR  
IQAC  
Scottish Church College  
Kolkata - 700 006**