

Online Support Desk (<https://teachr.freshdesk.com/support/tickets/new>)

Helpline Number: 1800-1207-833 (10.00 am to 6.00 pm)

[ARPITA MUKERJI \(/en/profile.html\)](#)

Update/Submit Affidavit -

Profile Payments Assessment Upload Evidence

Congratulations! Your Mandatory Affidavit has been successfully updated/uploaded.

Please note the following for action at your end:

1. The data you have submitted will be verified by a designated agency/person(s) nominated by NCTE.
2. You are hereby given notice as required by section 13 of NCTE Act 1993 about this verification.
3. You are informed that The Gazette of India, 29th April 2017 has published NCTE's notification dated 28th April 2017 with number F.No.51-1/2015/NCTE (N&S). As per clause 2 of the said notification, you are required to ensure that your TEI is accredited by 27th April 2018, if you do not already have a valid accreditation.
4. The last date for depositing payment for accreditation by 27th April 2018 is 31st October 2017.
5. Please ignore the payment requirement if you have already paid.
6. If payment is not made by the appointed date, no further notice shall be given for withdrawal of recognition.

Due to some incorrect entries from your end in your previous upload and new updates in the form, We request you to kindly [Download the Form again \(http://13.126.163.71:8098/rest/services/TEI/process/generatePDF?_toPDF=1&userId=16735\)](http://13.126.163.71:8098/rest/services/TEI/process/generatePDF?_toPDF=1&userId=16735) and fill

Looking forward to a successful collaboration!
Our Teachers, our Heroes!

HR and Program Impact

Instructions:

- For Your convenience, to fill the Human resources section and the Program Impact Section please download all the excels from below and upload in 'xlsx' format after filing.
- Please ensure that you fill in all the information pertaining to all the tabs in the excels.
- Upon opening any of the excel(s), click on 'Enable Editing' option and the 'Enable Content' option on the top to enter information in the excel(s).
- The details for all the excels for your reference are as follows:
 - Non-teaching Excel: Herein, you will enter the details, as required, of your non-teaching staff which includes but is not limited to the administrative and professional staff of the Institute.
 - Human Resources Excels: Herein, you will enter the details, course-wise, for the following:
 1. General Details regarding Human Resource
 2. Teaching Staff/Faculty
 3. Current Students
 - Program Impact Excel: Herein, you will enter the required details for your alumni of the last three passed out batches, i.e., 2013-14, 2014-15, 2015-17. Please note that this excel file will contain two tabs namely, 'Higher Studies' and 'Employed' based on what the alumni are currently engaged in (i.e., whether they are pursuing higher studies or are employed). Based on what an alumnus is engaged in currently, you will enter the details of the alumnus in that corresponding tab only.
- To save:
 1. Click on 'save as'
 2. You will need to save the file as "excel workbook" from the list of options available
 3. You may now upload the saved 'xlsx' format files.

NOTE:

These excels have been provided for your convenience and are the same as the sections in the Mandatory Affidavit System pdf.

Please note that Student Log-ins and Teacher Log-ins will be created on the basis of Mobile numbers and E-mail IDs, hence you're required to ensure that you provide the correct mobile numbers and email IDs for all your Students and Teachers

Upload Section

Excel Type

HR Basic

Select Course

B.ED.

Download HR Basic Excel Template (/etc/designs/qcitraemportal/templates/hr_basic.xlsb)

Excel File

Choose file No file chosen

UPLOAD

While uploading the excel files, kindly select the 'Excel Type' (i.e., HR basic, Teaching Staff, etc.) and the course whose excel you are uploading.

Documents Pending to upload.

HR Basic

Teaching Staff

Non Teaching Staff

Students

Program Impact

Course : B.ED. | Status : PENDING

Uploaded Excels/ Completed Process

Refresh Data

Type	Course	Status	Start Date	Details
TEACHING	B.ED.	COMPLETED	18-08-2017 11:06	View Detail
NON_TEACHING	NA	COMPLETED	18-08-2017 11:06	View Detail
STUDENTS	B.ED.	COMPLETED	18-08-2017 11:07	View Detail
STUDENTS	B.ED.	COMPLETED	18-08-2017 11:09	View Detail
HR_BASIC	B.ED.	COMPLETED	18-08-2017 11:02	View Detail

AN INITIATIVE BY

NATIONAL COUNCIL FOR TEACHER EDUCATION,

[Online Support Desk \(https://teachr.freshdesk.com/support/tickets/new\)](https://teachr.freshdesk.com/support/tickets/new)

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[Profile](#) [Payments](#) [Assessment](#) [Upload Evidence](#)

Your Payment has been completed successfully.

Invoice : [Click here to download \(http://api.teachr.org.in:9007/payment/invoice/16755/NCTE16755Z410742244886\)](http://api.teachr.org.in:9007/payment/invoice/16755/NCTE16755Z410742244886)

Payment History

Transaction Reference Number	Transaction Date	Status
NCTE16755Z410742244886	26-07-2017 06:34:17	SUCCESS

Payment Status

Please search via entering your transaction ID starting with the prefix - TEI/NCTE

FIND STATUS

AN INITIATIVE BY

NATIONAL COUNCIL FOR TEACHER EDUCATION,

Hans Bhawan, Wing II,

1, Bahadur Shah Zafar Marg, New Delhi – 110 002.

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