

**Scottish Church College**  
**Kolkata 700 006**  
**Job Opportunities**

**Important information:**

1. Please attach attested copies of documents.
2. Incomplete applications will be rejected.
3. Applicants already in service (Government/Private) must apply through proper channel.
4. The college reserves the right to call a limited number of applicants for written test/ interview based on their qualifications.
5. The college reserves the right not to fill any vacancy advertised, if circumstances warrant.
6. Test/Interview call letters may be sent by email only. Please check your email regularly.

**Applications are invited for the following post.**

1. Assistant to the Principal/TIC
  - Graduate with valid secretarial course and computer skills
  - Experienced hands preferred.

Applications, with full bio-data (format available from the College website), and non refundable DD for Rs 250/- drawn in favour of "Council of Scottish Church College" should reach the undersigned on or before 27th March 2017.

**Dr. A. Mukerji**  
**Teacher-in-Charge**